



BCP Council Overview and Scrutiny Board – Work Plan. Updated 7.11.24

Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The O&S Board will approach work through a lens of **RESIDENT IMPACT AND EXPERIENCE**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.



	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Meeting Date: 18 November 2024				
1.	Production and Effectiveness of Public Consultations (2)	Committee Report – Initial update on current situation with potential for working group	Director of Marketing, Comms and Policy Portfolio Holder	Item was requested in the initial work programming for the O&S Board
2.	Budget Working Groups To consider feedback and recommendations from the established budget working groups	Dedicated budget scrutiny – all groups to feedback to O&S Board	N/A – The areas covered in the working groups cover a range of Cabinet Portfolios	TBC – All O&S members to be invited
Meeting Date: 9 December 2024				
1.	Medium Term Financial Plan (MTFP) Update To consider a Cabinet report which Present progress in delivering a legally balance budget for 2025/26	Scrutiny of a Cabinet report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	Cabinet Report – See Cabinet Forward Plan

Key:  Pre-Decision Scrutiny  Pro-active Scrutiny

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
2.	Quarter 2 Budget Monitoring Report	Scrutiny of a Cabinet report	Chief Finance Officer Portfolio Holder Finance	Cabinet Report – See Cabinet Forward Plan
3.	Pay and Reward progress update Provides an update on the progress of the Pay and Reward project following the outcome of the Trade Union ballot process	Scrutiny of a Cabinet report	Portfolio Holder for Transformation, Resources and Governance	Cabinet Report – See Cabinet Forward Plan
4.	Library Strategy Consultation Update	Scrutiny of a Cabinet report	-	Cabinet Report – See Cabinet Forward Plan
5.	Crime and Disorder Scrutiny of Community Safety Partnership The Overview and Scrutiny Board is the statutory body for crime and disorder scrutiny and will consider the annual report of the community safety partnership.	Annual Report	Portfolio Holder for Housing and Regulatory Director of Housing and Communities	
6.	Transformation and the centralised handling of complaints Report requested through the work planning workshops	Report to Committee	Director of Customer & Property	
Meeting Date: 6 January 2025				
1.	Transformation Programme - Closure Report To consider the Cabinet report which summarises what the programme has	Scrutiny of a Cabinet report	Portfolio Holder for Transformation, Resources and Governance	Cabinet Report – See Cabinet Forward Plan

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
	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	achieved, what hasn't been achieved, and proposed next steps To confirm the programme's closure by end March 2025 and the proposed direction of travel			
2.	Investment & Development Directorate - Regeneration Programme To provide an update on the progress of the Council's regeneration programme.	Committee Report	Director of Regeneration and Economy Leader of the Council	
3.	Item to be selected from Pro-Active Scrutiny topic list			
Meeting Date: NEW DATE 3 February 2025				
1.	Budget Scrutiny Scrutiny of the 2025/26 budget proposals, consideration of the Cabinet report and any recommendations to be made to Cabinet.	Cabinet Budget report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	
2		Updates from Budget T&F groups if required	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	
Meeting Date: 25 February 2025				
1.	Council Budget Monitoring 2024/25 Quarter Three Scrutiny of the Quarter 3 budget monitoring report to Cabinet	Scrutiny of Cabinet Report	Adam Richens, Chief Finance Officer Mike Cox, PH Finance	

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

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
2.	Item to be selected from Pro-Active Scrutiny topic list			
3.	Item to be selected from Pro-Active Scrutiny topic list			
Items with Dates to be allocated				
	Local Transport Plan Subject to changes to the remit of the Board—Item to be referred to the Environment and Place O&S Committee	Committee Report Report to be referred to Environment and Place	Portfolio Holder for Climate Response, Environment and Energy	Board have requested to see this at an early stage and not as a pre-decision Scrutiny item.
	Accounting for Social Value in decision making	Committee Report		Item requires further scoping - KLOE document
	Arts and Culture Funding Item requested through work planning workshops	Committee Report	Portfolio Holder for Connected Communities and Portfolio Holder for Customer, Communication and Culture	Item from Pro-Active Scrutiny List (including funding for BSO and Lighthouse)
	Working more collectively across BCP geographical areas / Locality Governance – Substantive item	Committee Report		This requires further scoping – KLOE document
	Performance of the Council Data, and performance of directorates and staff (25)	Informal investigation report by O&S Board		This requires further scoping – KLOE document Will be suited to a working group.

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Working Groups				
	Budget Working Group – Suggested areas: Operations Directorate: Resident Card, Income forecasts, Fees and charges Resources Directorate: Transformation Budget, Licensing costs, Revenue & Benefits,	Working group to meet in October	PH – Destination, Leisure and Commercial Operations Director of Regeneration and Economy Head of Parking Operations and Enforcement	The working group is due to report its findings into the November O&S Board meeting.
	POTENTIAL WORKING GROUP - Public Consultations	TBC	TBC	TBC
	POTENTIAL WORKING GROUP - Performance of the Council	TBC	TBC	TBC
Item suggestions for Briefing Sessions				
	ERP System Demonstration – Via Teams Wednesday 13 November 5 – 7pm	Briefing and Presentation	Portfolio Holder for Transformation, Resources and Governance	No formal report / item for information.
	Coastal / Town Centre Business Improvement Districts – Building a Sense of Place – Tuesday 3 December – In person/Teams	Presentation and Discussion item	Portfolio Holder for Destination, Leisure and Commercial Operations	No formal report / item for information.

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	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	Integration of Dorset Local Enterprise Functions into Council - Jan 2025	Presentation and Discussion item to understand the direction of this work and identify any future scrutiny.		

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